



**Commission on Child Care  
Annual Planning Retreat: Meeting Minutes  
June 12, 2024-APPROVED  
Location: Early Childhood Training Center, 1401 Rockville Pike, Lobby Level,  
Rockville, MD 20852**

**Members Present:** Jennifer Arnaiz, L'Ornya Bowie, Elka Forbes, Niambi Heyward, Brandon Howard, Maya Massey, Eden Medhanie, Melissa Mitchell, Laurie Moran, Tara Philips, Nagwa Rizk, and Lesley Romanoff

**Members Absent:** Tracey Clay, Allison Fialkov, Yvonne Iscandari and Bill Polman

**Staff Present:** Erin Stilwell (DHHS)

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**Pre-Meeting Dinner and Conversation**

**Meeting Called to Order:** Tara Phillips, CCC Chair, called the annual planning retreat to order at 6:28 pm

**Introduction of New Commissioners:**

- Niambi Heyward, Provider Representative
- Maya Massey, Business/General Public Representative
- Eden Medhanie, Provider Representative
- Melissa Jordan Mitchell, Provider (Retired) Representative

**Ice Breaker**

**Review and Vote on April 24, 2024 meeting minutes**

**Action:** Motion to accept the April 24, 2024 meeting minutes as written: Tara Phillips  
2<sup>nd</sup>: : L'Ornya Bowie  
All in Favor

**Election for Chair and Vice Chair:** The CCC opened the floor for a final call for nomination for the chair and vice chair positions to serve during the 2024-25 commission year. No nominations were provided. Current slate includes Brandon Howard and Elka Forbes. Commissioners decided to elect two co-chairs, Brandon Howard and Elka Forbes.

**Action:** Election by acclamation

**Brief Update and Discussion on MSDE Provider Credentialing Program (Jennifer Arnaiz)**

**Commission Retreat Business**

**Announcements:** The CCC said farewell to L'Ornya Bowie who has served on the CCC since 2016.

**Adjournment:** Meeting was adjourned at 8:03 pm

The Commission will take a summer recess and convene again on September 25, 2024